**Procurement Journey**

**Options Appraisal**

**Options Appraisal & Summary**

Complete the table below with the various options available for Procurement Option, Procurement Route (if applicable), Lotting Strategy and Suppliers (examples provided) and detail the benefits/concerns associated with each before recommending a preferred option with justification.

The following table is populated (in italics) for example purposes only and can be adapted to suit your prociurement exercise:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | **Option 1** | **Option 2** | **Option 3** | **Option 4** | **Recommendation & Justification** |
| **1** | **Procurement Option** | *Not applicable* | *Do nothing* | *Use existing framework* | *Develop bespoke contract* |  |
| Benefits & Concerns |  |  |  |  |
| **2** | **Procurement Route** | *Open* | *Restricted* | *Competitive Dialogue* | *Other* |  |
| Benefits & Concerns |  |  |  |  |
| **3** | **Lots** | *Not applicable* | *1 Lot* | *Geographical* | *Product/Service* |  |
| Benefits & Concerns |  |  |  |  |
| **4** | **Suppliers per Lot** | *Not applicable* | *1 Supplier* | *3-5 Suppliers* | *5+ Suppliers* |  |
| Benefits & Concerns |  |  |  |  |